

AGENDA
LIBERTY TOWNSHIP MEETING

1 November 2018
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Committeepersons
- Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

- Meeting of 4 October 2018
- Workshop of 25 October 2018

Unfinished Business

- Shared Service Agreement for Municipal Court
- Block 52, Lot 42 – Subsurface Sewage Disposal Systems

New Business

- Reorganization 2019
- Public Alliance Insurance Coverage Fund Indemnity and Trust Renewal Agreement
- Recreation Commission Appointment, expiration of term 2020
- Best Practices Worksheet CY 2018/SFY2019

Resolution

- Transfer Resolution
- Mountain Lake Fire Company Raffle Application

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 1 November 2018. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Carl Cummins; and, Mike Beyer

Absent: Deputy Mayor Daniel Grover; and, Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for October 2018 and placed on file.

APPROVAL OF AGENDA

The agenda was approved as distributed.

APPROVAL OF MINUTES

A motion by Mike Beyer to adopt the public session minutes 4 October and workshop of 25 October 2018 carried.

UNFINISHED BUSINESS

SHARED SERVICE AGREEMENT FOR MUNICIPAL COURT

At the 4 October 2018 meeting of the Liberty Township Committee a motion by Dan Grover authorizing Mayor Inscho to review the Liberty Township Shared Court documentation at the Belvidere Court facility carried. Mayor Inscho reported that he had spoken with Belvidere representatives. He was awaiting additional information on the annual office operating expenses charged to Liberty Township and negotiating on the proposed annual 2% increase term within the agreement. A motion by Mayor Inscho authorizing the execution of the three-year Shared Services Agreement for Shared Municipal Court between the Township of Liberty and the Township of Belvidere terminating 31 December 2021 upon final negotiation of eliminating the annual 2% increases and Attorney review carried.

BLOCK 52, LOT 42 – SUBSURFACE SEWAGE DISPOSAL SYSTEMS

At the 4 October 2018 meeting of the Liberty Township Committee Mayor Inscho stated that he would contact the Board of Health to review the permit applications and investigate what is necessary to renew said permits. Mayor Inscho reported that he had contacted the Warren County Board of Health. In compliance with the permit renewal process the Mayor had secured Erica Busch, Engineer, to process a subsurface sewage disposal systems plan for Block 52, Lot 42.

NEW BUSINESS

REORGANIZATION 2019

Mayor Inscho announced that Reorganization 2019 would be established at the 6 December meeting.

PUBLIC ALLIANCE INSURANCE COVERAGE FUND INDEMNITY AND TRUST RENEWAL AGREEMENT

A motion by Carl Cummins authorizing Mayor Inscho to execute the Public Alliance Insurance Coverage Fund Indemnity and Trust Renewal Agreement for a three-year term carried.

A motion by Mike Beyer to adopt the following Resolution carried.

RESOLUTION #2018.066
PUBLIC ALLIANCE INSURANCE COVERAGE FUND
RESOLUTION FOR RENEWAL OF MEMBERSHIP

WHEREAS, the Liberty Township hereafter referred to as "Public Entity" is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of January 1, 2019 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

- Workers' Compensation
- Package (property, boiler & machinery, crime, auto & general liability, including Police Professional)
- Public Officials Liability
- Excess Liability
- Auto & General Liability (including Police Professional)
- Public Officials Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three years beginning January 1, 2019, and ending January 1, 2022 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Public Entity.

- 3. The Public Entity hereby appoints Diane M Pflugfelder as the Public Entity's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Public Entity's renewal of its membership.

Vote: absent - Karcher
 aye - Beyer
 aye - Cummins
 absent - Grover
 aye - Inscho

 John Inscho,
 Mayor

RECREATION COMMISSION APPOINTMENT

A motion by Mayo Inscho appointing Kathleen Boger to the Recreation Commission, to fulfill the unexpired term vacated by John Beyer, expiration of term 31 December 2020, carried.

BEST PRACTICES WORKSHEET CY2018/SFY2019

A motion by Carl Cummins to adopt the Best Practices Worksheet CY2018/SFY2019 carried.

RESOLUTIONS

A motion by Mike Beyer to adopt the following Resolution carried.

Resolution #2018.067
 Appropriation Transfers

WHEREAS, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the current year; and

WHEREAS, there appears to be a surplus in one or more current budget appropriations over and above the demand deemed to be necessary for the balance of the current year.

BE IT RESOLVED By the Township Committee of the Township of Liberty, Warren County, New Jersey that in accordance with the provision of R.S. 40A: 4-58, that the treasurer be and is hereby authorized and directed to make the following transfers:

FROM	TO
Engineering o/e \$1,000.00	Beach o/e \$1,000.00
	TOTAL \$1,000.00

Vote: absent - Karcher
 aye - Cummins
 aye - Beyer
 absent - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2018.068
 RAFFLE APPLICATION

WHEREAS, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 3 February 2019 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held between 1:00 pm and 3:00 pm; and

WHEREAS, the appropriate application forms and fees have been submitted to the Municipal Clerk; and

WHEREAS, there appears to be no reason to deny the aforesaid applications.

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren, State of New Jersey

- 1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: absent - Karcher
 aye - Cummins
 aye - Beyer

 John Inscho,
 Mayor

absent - Grover
aye - Inscho

PAYMENT OF BILLS

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2018.069
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$919,790.38.

Vote: absent - Karcher
aye - Beyer
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:08 pm.

Ken Lunden - Mr. Lunden thanked the Township Committee for their support of Mountain Lake Fire Company raffle application.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:09 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 6 December 2018
